ORANGE PUBLIC LIBRARY
COMPUTER AND INTERNET USE

Adopted by Orange Public Library Board of Trustees on February 12, 2001
Revised & Adopted: 3/18/2002; 11/18/2002; 9/18/2006; 11/16/2009; 09/15/2014; 01/25/2016; 08/22/2019; 08/10/2022; 10/02/2023; 08/18/2025; 07/20/2026

The Orange Public Library (OPL) offers free Internet access, including wireless connectivity (WiFi). Library staff is available to provide basic technical assistance and can refer users to computer classes available in the community if further assistance is needed.

The Library uses filtering software to block obscene graphic images, pornography and images harmful to minors, but cannot guarantee its effectiveness.

All library users are expected to access the Internet in compliance with the Library's *Rules of Conduct* Policy, *Computer and Internet Use* Policy and within the boundaries of the law. Violations may result in suspension of library privileges, and in cases of illegal computer use, may be subject to prosecution by local, state or federal authorities.

Library staff will report any suspected illegal activity to the Orange Police Department for investigation. Unlawful or prohibited activities include, but are not limited to:

1. Violation of any local, state, or federal law.
2. Viewing, transmitting, or accessing obscene, graphic images, pornography, or materials harmful to minors is prohibited.
3. Interfering with or disrupting other library users, services or equipment.
4. Computer fraud, hacking, spamming or "phishing."
5. False representation as another patron/library cardholder (i.e., using a library card not registered to you to sign onto a computer).
6. Copyright infringement.
7. Acts of a threatening, harassing or obscene nature.
8. Abuse of equipment and/or installing software or running programs that have not been installed by the Library.

Library Computer Workstations

Library Computer Workstations are available on a first come first served basis. Patrons are required to have an OPL Card to sign-on to a computer and the card must be registered in their name and in good standing. Each patron is provided up to 4 hours total per day, depending on availability. Staff-issued visitor cards are only provided to those without an OPL Card and are limited to a one-time use of 60 minutes. A valid photo ID is required in order to receive a staff-issued visitor card. Staff-issued visitor cards will not be issued to patrons under the age of 18.

Library Computer Workstations may not be used for any unlawful purpose. The Library may monitor users' Internet usage. Library users should not attempt to change program settings on a workstation, boot from external storage media, or

try to run their own software. Violations may result in the loss of Internet privileges.

The availability of information via a Library Computer Workstation does not constitute the Library's endorsement of the content of that information.

Using a Library Computer Workstation constitutes an agreement by the user to all terms listed within this policy.

Laptop Use

Laptops are available on a first come first served basis. Laptops are for use inside the library only. Patrons are required to have an OPL Card to check out a laptop/charger and the card must be registered in their name and in good standing. Laptops will not be issued to patrons under the age of 18. Each patron is provided up to 4 hours total per day, depending on availability.

Patrons must provide a government or school issued valid photo ID that will be held until the laptop/charger is returned. A fee for replacement cost will be imposed to patron's account if the laptop is not returned within 24 hours of the required return time, and the patron's account will be sent to the collection agency.

The availability of information via a library-issued laptop does not constitute the Library's endorsement of the content of that information. Using a library-issued laptop constitutes an agreement by the user to all terms listed within this policy.

WiFi Access

OPL offers free WiFi access during library open hours. In conjunction with other policy guidelines listed above, the following rules and guidelines apply when using the library's WiFi:

1. The library's wireless network is filtered and cannot be unfiltered.
2. Headphones/earphones must be worn when accessing audible content.
3. Mobile Internet devices may not be used for any commercial purposes.
4. Illegal or inappropriate use of the Internet may result in suspension of library privileges per the Library *Rules of Conduct* Policy.
5. Users are responsible for knowing how to configure their wireless devices. Library staff can provide only basic technical assistance in troubleshooting access problems.
7. Printing from wireless devices is available.
8. OPL is not responsible for damage or loss due to security breaches, electrical surges or disruptions of wireless service.